

Send the Report and Contributions to the Health, Pension and 401(k) Funds to: 165 W. 46th St., 14th Fl., NY, NY 10036.

1) Payments for Pension and Health Contributions can be paid on one check, made payable to the Equity-League Health Trust Fund. 401k contribution payments are to be issued separately, with the check(s) to be made payable to the Equity-League 401K Trust Fund. Please do not combine any payments to the Funds with initiation fees or dues payments (both of which must be sent to the appropriate regional office of the Actors' Equity Association—see box on the right).

2) Mail checks for the Funds to: 165 W. 46th Street 14th Floor New York, NY 10036-2501 or by making Electronic ACH Bank Payments.

3) Contribution reports and payments for the Equity-League Pension, Health and 401(k) Funds (PAGE ONE) must be sent from the first rehearsal through the last performances, USING SUNDAY as your WEEK ENDING DATE.

4) Please do not combine more than one show/title or weeks on one report—please use separate reports.

Send the report of Initiation Fees & Dues to the appropriate Regional Office of the Actors' Equity Association.

1) Contribution reports for dues and initiation fees with a SEPARATE CHECK from Fund contributions must be mailed to the appropriate regional office of the Actors' Equity Association: 165 W. 46th Street, New York, NY 10036-2501
557 West Randolph St., Chicago, IL 60661
5636 Tujunga Ave., North Hollywood, CA 91601

2) Please make sure a SEPARATE check for initiation fee and working dues is made payable to "Actors' Equity Association" and sent to that office, not to the Equity-League Fund Office.

In Col. 1 the Complete & correct 9 digit social security number of each Actor (even if working under Corp.Name).

Insert, in alphabetical order, by last name, the Actor's professional name as registered with Actors' Equity Association (If working under Corp. Name, list it instead).

In Column 4 the type of contract each actor is signed to:
J = Stock Jobbing
R = Resident Contract for Stock
S = Seasonal
P = Per Performance
W = Weekly.

All Per Performance contracts must complete Column 5 and/or 6. Others should complete only if salary differs from contractual. In Col. 5 enter the number of hours an Actor rehearsed each week, and/or in Col. 6 the number of performances the Actor played each week

In Col. 7 enter the amount of the total gross weekly payment including contractual salary, overtime, vacation accrual, unused sick leave, out of town expenses, expense payments and per diem payments made which exceed the contractual minimum-listing reasons between reported and contractual salary in the Comments section in Col. 12. Vacation pay must be reported for pay period in which it was taken (unused vacation pay may be reported in the report corresponding to the date payment was issued).

EQUITY-LEAGUE PENSION, HEALTH & 401(k) WEEKLY CONTRIBUTION REPORT and ACTORS' EQUITY ASSOCIATION DUES REPORT

Producing Org.	Exciting Production, Inc.	Empl. Agreement No.	1234567890(10 digits)	City	New York	State	NY
Name of Theatre	Shakespeare Playhouse	Show No.	123 (3 digits)	Contract type	LORT	Fund Office Contact ID No.	123
Report for Week Ending	12/31/2017	Page 1 of 1 (e.g., 1/1)	Date of 1st Rehearsal	10/2/2017	Enter: Wkly (W), Daily (D), or Per Perf (P)		
Opening Date	10/9/2017	Closing Date	A (Amended), H (Hiatus) -->	If either apply, enter REP or TOUR ----->			

3 or 4 digit number supplied by the Fund Office

In Col. 8 enter the amount of the total weekly Pensionable payments including all of the items mentioned in the instructions for Col. 7 but excluding any amount in excess of the appropriate cutoff. For LORT 401(k) contribution use category minimum limit.

Total number of Actors for whom health contributions are being made.

Weekly health contribution rate.

1	2	3	4	5	6	7	8	9	10	11	12
Social Security No.	Actors on Equity Contract (include SM's) Performing This Week (in Alphabetical Order)		Type of Contract	No. of Rehearsal Hours	No. of Perf.	Gross Weekly Payments	Weekly LORT Category Minimum	401(k) Deferral %	401(k) Deferral Contrib.	401(k) Employer Contrib. %	COMMENTS
Last Name	First Name										
234-34-6789	Jones	Katherine				\$8,000.00	\$7,500.00	2.00%	\$150.00		Addl perf. 12/28/2017
234-56-7891	Smith	Albert				\$1,000.00	\$1,000.00	0.00%	\$0.00		
No. Actors With Cntrbs		TOTALS in Cols. 7, 8 & 10 (calculated automatically)				\$9,000.00	\$8,500.00	Tot Etr 401	\$150.00	-T Def Cntrb	NOTES
Health Contrib. Rate \$		\$180.00	Working Dues 2.375% of Total Gross Wkly Pmts (Col. 7)			\$213.75		Cntrb-->			
Total Health Contribution		\$360.00	Pension %	8%	x Total of Column 7	\$680.00	Tax Relief-->	\$0.00	T Non-def	\$0.00	

Total Employer Contributions is the total of any Tax Relief and Total Non-Deferral Contributions.

NON PROFESSIONALS IN CAST				NON PROFESSIONALS IN CAST			
Function	Status	Function	Status	Function	Status	Function	Status
(PR) (CH)	(EMC)	(PR) (CH)	(EMC)	(PR) (CH)	(EMC)	(PR) (CH)	(EMC)
LAST NAME	FIRST NAME	(UN) (PA)	(LJ) (ST)	LAST NAME	FIRST NAME	(UN) (PA)	(LJ) (ST)
Valdez,	Nancy	PR	LJ	Jordan,	Michael	PA	ST

Total Non-Deferral Contributions are up to 3% before accumulated tax relief (Canadians 9%), 1% for US and Canadians thereafter.

EQUITY OFFICE USE ONLY				Return Equity-League Report and Fund Payments To: SEND DUES to:			
Tot. Payroll	Pension Check No.	Amt Received		ITS RECEIVABLE reet 10036	Equity Assn. - Contracts Copy	Equity REGIONAL	
Postg Date	Health Check No.	Amt Received					
MULTIPLE WEEK ENDING <input type="checkbox"/>	401(k) Check No.						

Number of Actors receiving health contributions multiplied by the health contribution rate.

Totals are always for this page (if additional pages are needed please do separate totals for each page).

In Col. 9 the percentage of salary that the Actor elected to contribute towards his/her 401(k) plan (a minimum of 1% up to a maximum of 100%). The Actor may cancel/change the deferral at any time.

In Col. 10 multiply Total Weekly Pensionable Payments in Col. 8, for LORT use column 7, (up to a maximum of \$7500 per week) by the amount in Col. 9 and enter the result, up to a maximum of \$7500.

In Col. 11 indicate % of any employer contribution to 401(k) plan-e.g., 3% before tax relief & 1% after (Canadians, 9% before tax relief and 1% after with a note that 8% tax relief should be credited).

List the names of Non-professionals in alphabetical order.
Function:
PR = Principal
CH = Chorus
U = Understudy
PA = Production Assistant
STATUS:
EMC = Member Candidate
LJ = Local Jobber
ST = Student

Multiply Gross Weekly Salary for all Actors by 2.375%.

Tax relief is 2% once tax relief is in effect (8% for Canadians).

In Col. 12, explain any differences for pensionable payments from the contractual salary and make any other comments pertaining to exceptions.